



Arizona Department of Agriculture

Office of Pest Management

1688 W. Adams Street, Phoenix, Arizona 85007
(602) 542-3578 FAX (602) 542-0466
<https://agriculture.az.gov>

Temporary Qualifying Party Registration Requirements

Pursuant to A.A.C. R4-29-205 (C) & (D) -

A certified applicator who is the representative of a business licensee or school district may register as a temporary QP if the QP has become disassociated with the business licensee or school district within the last **5 days**. A certified applicator may only register as a temporary QP in the categories for which both the former QP was registered and the certified applicator is certified.

Complete Application –

About the Applicator: including the Applicators Full Name, Arizona OPM Certified Applicator #, Home Address, Mailing Address, Telephone Number, Email Address, Date of Birth, Social Security #, Certification Category(s) which are being applied to register, Signature and Date.

Business/School District Information: including the Business License name (as Licensed by OPM) or School District, and Business License Number (if Applicable)

Written Statements:

Written confirmation signed by the business licensee, school district, or former QP indicating that the former QP has become disassociated with the business licensee or school district.

A written statement signed by the business licensee or school district that the business licensee or school district has not operated in the business of pest management for more than five business days since the disassociation in the categories for which the disassociated QP was registered, and the business licensee or school district wants the certified applicator to act as a temporary QP.

Application Fee – \$100.00 for Temporary Qualifying Party Registration/Renewal

Pursuant to A.A.C. R4-29-205 (E) – a business licensee or school district shall not use a temporary QP to qualify the business or school district in a category for more than 180 days in any 12 month period. (A temporary QP registration is not transferable and is valid for 90 calendar days and may be renewed once.)

The Process – Once the application is both administratively and substantively complete, the application will be approved immediately. The applicant must complete/provide all of the following in order to be considered complete:

- Complete Temporary Qualifying Party Registration
- Written Statements
- Applicable Application Fee



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Exclusion – An applicator shall be of good moral character. A conviction for a felony or a misdemeanor involving moral turpitude may demonstrate a lack of good moral character. A conviction for any of the following offenses shall be considered to demonstrate a lack of good moral character:

1. Murder involving the death of a law enforcement officer.
2. An offense described in A.R.S. § 13-2308.01 related to terrorism.
3. A sexual offense of any type where the victim is a minor that is a class 4 or higher felony.



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Temporary Qualifying Party Registration Application

Fee Schedule

- Temporary Qualifying Party License: \$100.00 Temporary Qualifying Party License Renewal: \$100.00

Applicator: (please print clearly or type)

Full Legal Name: _____ Applicator Certification#: _____
(REQUIRED - First Name, Middle Name, Last Name – NO INITIALS)

Mailing Address: _____ City: _____ State: _____ ZIP: _____

Physical Address: _____ City: _____ State: _____ ZIP: _____

Telephone Number: _____ E-Mail Address: _____

Date of Birth: _____ Social Security #: _____

Category(s) for which the Temporary QP is to be licensed: Please designate the appropriate categories

<input type="checkbox"/> Industrial & Institutional	<input type="checkbox"/> Ornamental & Turf	<input type="checkbox"/> Fumigation
<input type="checkbox"/> Wood-Destroying Organism Treatment	<input type="checkbox"/> Right-of-Way	<input type="checkbox"/> Wood Preservation
<input type="checkbox"/> Wood-Destroying Insect Inspection	<input type="checkbox"/> Aquatic	

Business Licensee/School District: (please print clearly or type)

Business Name: _____

Business License #: _____ (if Applicable)

The Temporary QP Registration is only valid for ninety-days. The OPM may grant a renewal for a second ninety-day period if the temporary qualifying party request to renew is received before the temporary qualifying party registration expires.

By signing this application, I affirm that I have read and understand the information contained herein and attest that all information provided is true and correct.

Applicant Signature _____ **DATE** _____



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Qualifying Party Disassociation/Deregistration Statement

To whom it may concern:

Qualifying Party _____, certification number _____, is no
(Print Name of disassociated/deregistered Qualifying Party)
(COA No.)

longer associated with _____.
(Print Name of Business Licensee or School District)

The Qualifying Party disassociated as of _____.
(Official Date of Disassociation)

By signing this application, I affirm that I have read and understand the information contained herein and attest that all information provided is true and correct.

Printed Name of Authorized individual for the Business license or School District

Signature of Authorized individual for the Business license or School District

Date

OR

Signature of disassociated QP

Date



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Temporary Qualifying Party Request Statement

To whom it may concern:

_____ has not operated in the business of
(Print Name of Business Licensee or School District)

pest management for more than 5 business days since the disassociation in the categories for which the disassociated QP was registered.

At this time we are requesting _____, certification
(Print Name of Certified Applicator)

number _____, act a as a temporary QP.
(Certification No.)

By signing this application, I affirm that I have read and understand the information contained herein and attest that all information provided is true and correct.

Printed Name of Authorized individual for the Business license or School District

Signature of Authorized individual for the Business license or School District

Date