



# Arizona Department of Agriculture

## Office of Pest Management

1688 W. Adams Street, Phoenix, Arizona 85007  
(602) 255-3664 FAX (602) 542-0466  
www.azda.gov

### PEST MANAGEMENT ADVISORY COMMITTEE WEDNESDAY, August 24, 2011 10:00 A.M.

#### Minutes

#### I. Call to order - 10:00 a.m. (Chairman Etheridge)

##### a) Committee Member Roll Call (Mr. Tolton)

**Committee Members present:** Chairperson Kevin Etheridge, Ken Fredrick,

Andrew Witcher, Carmella Ruggiero

**Committee Members absent:**

Jack Latham, Douglas Seemann

**Staff present:**

Robert Tolton, Jack Peterson, Vince Craig,  
Louise Houseworth, Gary Christian, Ashton  
Howarth, Donald Butler

**Audience:**

Various Pest Management Industry  
Members and Private Citizens (see attached)

#### II. Approval of Previous Minutes

##### a) May 25, 2011

MOTION:

*By Ken Fredrick to approve the minutes*

*Second by Carmella Ruggiero*

VOTE:

4-0

##### b) June 21, 2011

MOTION:

*By Ken Fredrick to approve the minutes*

*Second by Carmella Ruggiero*

VOTE:

4-0

### III. OPM Updates and Reports

#### a) Agency Update (Mr. Peterson)

##### 1. OPM to ADA transition

*Mr. Peterson stated that the move was now complete and the total cost was about \$29,700.00. The payment for the move ended up being split between OPM and ADA. OPM paid 80% and ADA paid 20% of the moving costs.*

*Mr. Peterson explained that combining of some the duties of the ADA and OPM have already begun. He stated that Ron Walker has already taken on the duty of CE Coordinator for both the ADA and OPM .*

*He stated that the agency was still working on filling positions. There were positions to be filled in Licensing for both the ADA and OPM, as well as an Accounting position for OPM.*

*He explained that the goal was to meld the two agencies Revenue Tracking Systems together and that it was very close to being combined.*

*Mr. Peterson explained that one way the agency was cutting costs was by eliminating unnecessary cell phones.*

*Mr. Peterson sent out an email to all OPM licensees to introduce himself and share his contact information. Ms. Ruggiero explained that after this email was sent she received several phone calls from individuals who asked if Mr. Fredrick being on the Task Force and PMAC is considered a conflict of interest. Mr. Peterson replied that he does not feel that it is. Chairman Etheridge stated that he felt there were enough checks and balances that there would not be a conflict of interest.*

##### 2. Task Force

*Mr. Peterson stated the first Task Force meeting was going to be held at 1pm and a notice of the meeting is on both the OPM and ADA website; however the OPM website does not have a copy of the Task Force agenda posted. He stated that a copy of the agenda was also posted in the lobby.*

#### b) Compliance/Enforcement (Mr. Craig & Mr. Pugh)

##### 1. Questions on Snapshot

a) June 2011 (handout)

b) July 2011 (handout)

*Mr. Craig informed the Committee that once a case is adjudicated the signed agreement is posted on the OPM website. He stated that the OPM has recently adopted the process of issuing citations that the Department of Agriculture's Compliance Division uses. He stated for the record that department in the Office of Pest Management known as Compliance Enforcement will now be known as Compliance Division. He further explained that any enforcement issues will be handled by Mr. Butler not the inspectors.*

*Mr. Craig stated that a new schedule for classes will be posted for both ILT classes and CE classes.*

**c) Licensing (Mr. Tolton)**

1. Questions on Snapshot

a) June 2011 (handout)

b) July 2011 (handout)

*Mr. Fredrick asked if the applications received included renewal applications. Mr. Tolton confirmed that the number of applications did include renewals. Mr. Fredrick asked what would make an applicator get denied to test for a license. Mr. Tolton explained that it is almost always an applicant with criminal convictions that is demonstrates a lack of good moral character.*

2. Business Licenses issued during June 2011

Business Name	City	Business Licensee	Qualifying Party
Conservative Pest Solutions, LLC.	Surprise	Conservative Pest Solutions, LLC. – MarkA. & Stephanie R. Barber	Anthony C. Banks, Sr.
DV Municipal Maintenance, LLC.	Gilbert	DV Municipal Maintenance, LLC. – Chuck Emmengger & Chuck Myers	Edward C. Loreng, III
Happy Wife Happy Life Pest Control	Glendale	Green Hornet Pest Control, LLC. – Robert G. Guzzi	Robert G. Guzzi
Rapid Pest Service	Mesa	Arvester & Julie Campbell	Deborah A Robinette
USM Home Services	Mesa	US Marketing Company, Inc. – Jason Perkins	Joseph M. Polese

3. Business Licenses issued during July 2011

Business Name	City	Business Licensee	Qualifying Party
Bowles, LLC.	Mesa	Bowles, LLC. – Bradley J. & Raylene K. Bowles	John F. Roots, III.
Circle D Pest Control	Prescott	Dennis R. O’Dea	Dennis R. O’Dea
Fast Action Pest Control	Buckeye	Jerry W. Lee, Jr.	Glenn W. Simons
Goldshot Exterminating, LLC.	Surprise	Goldshot Exterminating, LLC. – John H Goldshot	John H. Goldshot & Arthur L. Killenbeck
Kevlar Pest Control	Queen Creek	Daniel L. Rich	Daniel L. Rich
Lady Liberty Pest Control	Phoenix	Carboun Investments, LLC. – John & Karen Carboun	Christopher W. Laborin
Lonewolf Wildlife & Pest Specialists	Mesa	Joseph A. DeWolf	Joseph A. DeWolf
Ram Pest Management, LLC	Yuma	Ram Pest Management, LLC. – Ronald A. Martin, Audrey E. Huetti, & Big Horen Bros, LLC.	Douglas L. Seemann
Red Shield Pest Solutions, LLC.	Mesa	Red Shield Pest Solutions, LLC. – Jacob E. Tenney	Justin D. Manzer
Southern California Golf, LLC.	Phoenix	Southern California Golf, LLC. – David G. Price	Tim S. Cooper

4. 2012 Applicator License Renewals -

**d) Budget (Ms. Houseworth)**

*Ms. Houseworth stated that there was concern about how the grant funds were going to be spent. She explained that they were waiting for approval from EPA for what the grant funds could be used for. Some categories of expenditures may change based on how grant funds can be spent.*

1. Current Financial Report
2. Budget Development

*Ms. Houseworth stated that positions are going to be filled have already been added into the budget. She stated that the OPM fund sweep is \$86,700. She explained that part was taken in July and a request was made to defer the rest of the sweep payment to be deferred until May. She added that revenues, expenditures, and fund balances were on target. Carmella Ruggiero asked about the Scottsdale office rent payment. Ms. Houseworth stated that her understanding is that it was only as long as OPM was occupying it. Chairman Etheridge asked if the EPA \$57,000 grant is going to be lost if not used. Mr. Peterson stated that it would be if not used before October. He then explained that he had a request into EPA to see how the money could be spent. He added that the numbers in the budget will all add up the same but the specific funds may be changed based on what the grant can be used on. Ms. Houseworth stated that the report will be on the governor's office website on the 15<sup>TH</sup> of every month.*

**IV. Review, Discussion, and Possible Action on:**

**a) Pest Management Advisory Committee Meeting Notice (Chairperson Etheridge)**

*Chairman Etheridge asked the question of how the industry is going to be clearly notified of the meetings. Mr. Peterson responded that for PMAC it will continue to be handled the same. He explained that all meeting requests will continue to be sent to all PMAC members to accept. Chairman Etheridge asked if it was possible for meeting notices to be posted will in advance, and if there was a way to get an email of the notice of the meeting. Mr. Tolton explained that the meeting was posted but due to large number of website posts the notice was pushed to the second page and may not have been as easily found. Mr. Peterson asked for a stationary place on the website for the upcoming meeting notice to be placed. He also said that he liked the idea of a listserv to send out an email blast for PMAC notice.*

**b) Expiration of R4-29-209 (Renewing a Temporary Qualifying Party License) (Mr. Peterson)**

*Mr. Peterson stated that it was in the acting directors discretion to issue temporary qualifying party licenses and how to determine good faith. He explained that there is no rule that addresses that any more. Mr. Casey Cullings stated that OPM statute covers renewal of a Temporary Qualifying Party but there is no longer a rule to go with it.*

**V. Call to the Public (Chairperson)**

None.

**VI. Communication with Advisory Committee Members (Chairperson)**

None.

**VII. Scheduling of Future Meetings (Chairperson)**

- a) October 19, 2011 (10:00 AM)

**VIII. Adjournment-**

Meeting adjourned at 10:57 A.M.



# Arizona Department of Agriculture

## Office of Pest Management

1688 W. Adams Street, Phoenix, Arizona 85007  
(602) 255-3664 FAX (602) 542-0466  
www.azda.gov

Date: 09/14/2011

### OPM TASK FORCE MEETING SIGN-IN SHEET

Name (please print legible)	Representing (please print legible)	Email Address (please print legible)
1. MICHAEL PREIFFER	PESTICIDE TRAINING-RESOURCES	ppeituc@cox.net
2. DAVE BURNS	TASK FORCE	DAVE@BURNSPESTECIMINTERM.COM
3. Ken Friedrichs	TASK FORCE	
4. Ruth Leo	Helena	LeoR@helena.com
5. Ernesto McGinnis	ERNEST'S BUREAU	
6. Phil Hemminger	TASK FORCE	
7. Lin Evans	TASK FORCE	
8. Ann B. Schunk	INTEGRO	
9. R. Hule	AZCPA	
10. Kirk Smith	Maricopa County	KS
11. MIKE MEANS	METRO INSTITUTE	
12. NORMAN CONNELLY	CONALLY PEST MGT	NORMAN@SMASHMYBUGS.COM
13. Andrew Witcher	ScorpionTech	ScorpionTech@scorpion.com
14. Walsh Davis	UNIVERSITY	
15. Kevin W. Schwab	CTPC	Kwain@centralpestcontrol.com
16. John Boelts	Task Force	boelts@roadrunner.com
17. Scott Matheson	" "	
18. Tom Siegfried	MARICOPA COUNTY	
19. Ken Cook	UNIVERSITY	
20. Kendall Torrey	Valley Pro Pest	
21. Cheryl Groat	AGMA	
22. Bob Warner	WARNER PEST	
23. Will Roussier	Roussier Bureau	
24. MARTIN R REYES	MGR PEST CONTROL	MGR_PEST_CONTROL@HOTMARI.CO.M
25. Courtney Levins	AZPPD	
26. <del>Steven A. Holloway</del>	<del>BURNS</del>	
27. John Cook	J-13	
28. Phyllis M. Foren CA	JAS-OWN-TURN, CO	I AM HERE 11/10
29.		
30.		