

**NOTICE OF COMMISSION MEETING
FRIDAY, May 13, 2005
9:00 A.M.**

**Structural Pest Control Commission
9535 E. Doubletree Ranch Road
Scottsdale, AZ 85258**

NOTICES

Comments on any item may be made to the Commission by attending the meeting to speak, or communicating with Lisa Gervase at lisagervase@sb.state.az.us, fax (602) 255-1281, mail at the SPCC office address, or phone (602) 255-3664.

For people who need language interpretation services or a reasonable accommodation for a disability, please contact Pamela Ulbrich at pamela@sb.state.az.us, fax (602) 255-1281, mail at the SPCC Office address, or phone (602) 255-3664.

Please quiet your cellular telephones and pagers. Do not hold telephone or other conversations in the hallway outside of the Commission room, as voices carry.

Pursuant to A.R.S. § 38-431.02, notice is given to the members of the Structural Pest Control Commission and to the General Public that the Structural Pest Control Commission will hold a meeting open to the public, as indicated on the following agenda.

Pursuant to A.R.S. § 38-431.03(A)(3), the Commission may vote to go into executive session to obtain legal advice for matters on the agenda. Pursuant to A.R.S. § 38-431.03(A)(2), the Commission may vote to go into executive session to discuss records exempt from public inspection. Pursuant to A.R.S. § 38-431.03(A)(1), the

Commission may vote to go into executive session to discuss personnel matters. The executive session will not be open to the public.

All items under discussion or for consideration are subject to possible decision and vote by the Commission.

AGENDA

I. Call to order (Chairperson), Commissioner roll call (Mr. Bauer)

II. Call to the public (Chairperson). Each speaker is limited to five minutes. This is the time for the public to comment. Members of the Commission may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment are limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

III. Communication with Commissioners (Chairperson)

IV. Summary of Current SPCC Events, Activities, Notices (Ms. Gervase)

☺New Commissioner Mary Leavitt

☆Appreciation to Commissioners Hartley, Fraker and Peterson for serving on the Commission after terms ended

⇒Demo Licensing Exam on Web site

✓Recent Continuing Education Course attendance

📺Watch Web site for future postings about Law and Rule Proposed Changes

V. Consent Agenda

Items will be read and voted on in one group excluding those pulled for discussion. Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed as a regular agenda item upon the request of any Commissioner. All persons are encouraged to stay for the entire Commission meeting. However, a person who appears for a matter on the consent agenda may leave after the Commission approves the consent agenda in its one vote; and a person who appears for a matter on the consent agenda that was pulled from the consent agenda is free to leave after the Commission votes on that matter.

For new business and existing business license applicants, if applicants do not appear and the Commissioners have questions, those applications may be denied or tabled to a future meeting.

A. Applications for New Business License (Mr. Tolton)

Qualifying Party

1. **Fister, Robert M.** **Budget Pest Control** (Activating Qualifying Party for new business license in "B1" General Pest & Public Health, "B2" Control of Wood-Destroying Insects and "B8" Wood Destroying Insect Inspection)

2. **Huber, Andrew Joseph** **Agassiz Landscape Group, LLC.** (Activating Qualifying Party for new business license in "B3" Right of Way & Weed Control, "B5" Turf & Ornamental Horticulture and "B9" Aquatic Pest Control)

3. **Kelley, Derold Lee** **Are You Bugged, Inc.** (Activating Qualifying Party for new business license in "B1" General Pest & Public Health)

4. **Kosatka, Michael Anthony** **Delta Exterminating** (Activating Qualifying Party for new business license in "B1" General Pest & Public Health)

5. **Miller, Walter Fredrick** **Effective Weed Control** (Activating Qualifying Party for new business license in "B3" Right of Way & Weed Control and "B5" Turf & Ornamental Horticulture)

6. **Moody, Mark McHann** **Budget Pest Control** (Activating Qualifying Party for new business license in "B3" Right of Way & Weed Control)

7. **Munoz, Deborah J.** **Sonoran Oasis Landscaping** (Activating Qualifying Party for new business license in "B3" Right of Way & Weed Control and "B5" Turf & Ornamental Horticulture)

8. **Watkins, Billy W.** **Frontier Pest Control, LLC.** (Activating Qualifying Party for new business license in "B1" General Pest & Public Health)

**B. Applications to activate Qualifying Party for Existing Business License
(Mr. Tolton)**

- 1. Bollier, Michael Emerson** **Carescape, Inc.** (Activating Qualifying Party for existing business license in "B5" Turf & Ornamental Horticulture)

- 2. Flavell, Donald A.** **City of Mesa** (Activating Qualifying Party for existing business license in "B3" Right of Way & Weed Control and "B5" Turf & Ornamental Horticulture)

- 3. Kirkham, Darren John** **Frontline Exterminating, LLC.** (Activating Qualifying Party for existing business license in "B1" General Pest & Public Health)

- 4. Liechty, Jason Garrett** **Ersland Touch Landscape, LLC.** (Activating Qualifying Party for existing business license in "B3" Right of Way & Weed Control and "B5" Turf & Ornamental Horticulture)

- 5. Michael, Christopher K.** **Great Western Pest Control, Inc.** (Activating Qualifying Party for existing business license in "B3" Right of Way & Weed Control)

- 6. Pyon, Jung Won** **MC Pest Control** (Activating Qualifying Party for existing business license in "B1" General Pest & Public Health)

- 7. Romero, Cynthia** **Kilian's Termite & Pest Control Co.** (Activating Qualifying Party for existing business license in "B1" General Pest & Public Health)

- 8. Sutera, Joel A.** **Unicorn Pest Control, LLC.** (Activating Qualifying Party for existing business license in "B1" General Pest & Public Health)

For Qualifying Party applicants, Temporary Qualifying Party Applicants, renewal applicants, and name change requests, if applicants do not appear and the Commissioners have questions those applications may be denied or tabled to a future meeting. An applicant that the Commission approves for licensure is approved subject to passing required exams. Qualifying Party applicants are not placed on the Agenda until the Commission receives a background report.

C. Applications for Qualifying Party Licensure (Mr. Tolton)

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| 1. Allen, Joseph Sharp | “B1” (General Pest & Public Health) and
“B4” (Fumigation) |
| 2. Beadle, Dana Paul | “B3” (Right of Way & Weed Control) |
| 3. Bidwell, Stephen Ralph | “B3” (Right of Way & Weed Control) |
| 4. Bulkley, Kevin Rathuon | “B1” (General Pest & Public Health) |
| 5. Emmord, Jr.; Ralph F. | “B1” (General Pest & Public Health) |
| 6. Foster, Bruce Arden | “B3” (Right of Way & Weed Control) |
| 7. Garduno, Jr.; Michael L. | “B3” (Right of Way & Weed Control) |
| 8. Gibbons, Timothy John | “B1” (General Pest & Public Health) |
| 9. Hughes, Steven Bruce | “B1” (General Pest & Public
Health) |
| 10. Lee, Ronald David | “B3” (Right of Way & Weed Control) |
| 11. Lewis, Vincent John | “B1” (General Pest & Public Health), “B2”
(Control of Wood-Destroying Insects) and
“B8” (Wood Destroying Insect Inspection) |
| 12. Molina, Victor | “B3” (Right of Way & Weed Control) and
“B5” (Turf & Ornamental Horticulture) |
| 13. Munoz, David Allen | “B1” (General Pest & Public Health) |
| 14. Perez, Gregory Scott | “B3” (Right of Way & Weed Control) and
“B5” (Turf & Ornamental Horticulture) |

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| 15. Potkonjak, Nikola | "B2" (Control of Wood-Destroying Insects) and "B8" (Wood Destroying Insect Inspection) |
| 16. Rael, Richard Noah | "B1" (General Pest & Public Health) |
| 17. Rojahn, III; John Robert | "B3" (Right of Way & Weed Control) and "B5" (Turf & Ornamental Horticulture) |
| 18. Saimo, Shigeki | "B5" (Turf & Ornamental Horticulture) |
| 19. Siegfried, Jr.; Thomas J. | "B3" (Right of Way & Weed Control) |
| 20. Snyder, Bryce Leslie | "B3" (Right of Way & Weed Control) and "B5" (Turf & Ornamental Horticulture) |
| 21. Winters, Bruce Alan | "B3" (Right of Way & Weed Control) |

End of Consent Agenda

VI. Request for Temporary Qualifying Party License Renewals (Mr. Tolton)

If applicants do not appear and the Commissioners have questions, those applications may be denied or tabled to a future meeting.

A. Payne, III; Frederick G. The Pigeon Guy

VII. Complaints against Licensees

The Commission may discuss, consider and take action on any matter below. The Commission's action may include those set forth in A.R.S. § 32-2321(A), such as an administrative warning, civil penalty up to \$1,000.00 per violation, probation requirements, suspension or revocation. This action may be taken pursuant to a Consent Agreement or a matter may be sent to a Formal Hearing. The Commission may issue an advisory letter pursuant to A.R.S. § 32-2321 (N). A matter also may be continued for further investigation, further settlement negotiations, or dismissed.

If a Consent Agreement is not executed by the deadline stated in the Consent Agreement Transmittal letter, the case will be sent to the Office of Administrative Hearings.

A. High Desert Weed Control (BL)/Foothills Pest Control (BL)/Ralph Fredrick Emmord, Jr. (Owner/QP)/Steven D. Schauer (President/QP) - Case # 2004-101 (Mr. Colvin)

This complaint contains allegations that in Spring 2004, **Ralph Fredrick Emmord, Jr., (Owner/QP) of High Desert Weed Control**, directed advertisement of a false statement concerning the business of structural pest control, displayed and used an improper license number, and as a branch office, did not bear the registered business name on advertisements. **Steven D. Schauer (President/QP) of Foothills Pest Control** did not register a branch office, and did not ensure supervision.

The following proposed resolution was reached:

1. That **High Desert Weed Control and Ralph Fredrick Emmord, Jr. (Owner) BUS LIC # 5566** be issued an **Administrative Warning** pursuant to A.R.S. § 32-2321(A) (Disciplinary action), for a violation of A.R.S. § 32-2321(B)(1) (violating rules), to wit, A.A.C. R4-29-207(B) (Displayed and used improper name and number), and for a violation of A.R.S. § 32-2321(B)(6) (Directed advertisement of false statements).
2. That **Ralph Fredrick Emmord, Jr. QP LIC # 2056**, be issued an **Administrative Warning** and a **\$200.00 Civil Penalty (due within 30 days of the Commission Order)** pursuant to A.R.S. § 32-2321(A) (Disciplinary action), for a violation of A.R.S. § 32-2321(B)(1) (violating rules) and A.R.S. § 32-2321(B)(6) (Directed advertisement of false statements).
3. That **Foothills Pest Control and Steven D. Schauer (President) BUS LIC # 8127**, be issued an **Administrative Warning** pursuant to A.R.S. § 32-2321(A) (Disciplinary action), for a violation of A.R.S. § 32-2321(B)(1) (violating rules), to wit, A.A.C. R4-29-209 (A) (did not register branch office).
4. That **Steven D. Schauer QP LIC # 770** be issued an **Administrative Warning** and a **\$600.00 Civil Penalty (due within 30 days of the Commission Order)** pursuant to A.R.S. § 32-2321(A) (Disciplinary action), for a violation of A.R.S. § 32-2321(B)(1) (violating laws and rules), to wit, A.R.S. § 32-2314(G) (ensure supervision of employees), A.A.C. R4-29-207(B), and A.A.C. R4-29-209(C).

Commission's Options:

1. **Accept** the proposed resolution;
2. Return the matter to settlement conference to **Modify** the resolution based on stated factors and rationale; or

3. **Reject** the proposed terms and send the matter to hearing.

B. Litchfield Termite Division, LLC. (BL)/Kenneth G. Rael (Member) - Case # 2004-171 (Mr. Colvin) - PULLED FROM AGENDA

C. Northwest Exterminating Co., Inc. (BL)/Chad Berg (President/CEO/QP)/Gilbert Valdez (App) - Case # 2004-143 (Mr. Colvin)

This complaint contains allegations that on 09/28/04, Licensed Applicator Gilbert Valdez did not apply 81.36 gallons of termiticide of the required 230.36 gallons of termiticide that was required on a pretreatment site located in Tucson, Arizona. There was sufficient evidence of proper training, equipping and supervision by the business and qualifying party.

The following proposed resolution was reached:

1. That **Gilbert Valdez, LIC APP # 030843** be issued an **Administrative Warning** and a **\$200.00 Civil Penalty (due within 30 days of Commission Order)** pursuant to A.R.S. § 32-2321(A) (Disciplinary action), for a violation of A.R.S. § 32-2321(B)(1) (violating rules) to wit, A.A.C. R4-29-402 (Chemicals) (did not apply enough termiticide to the pretreatment site).

Commission's Options:

1. **Accept** the proposed resolution for the applicator and dismiss the complaint against the business and qualifying party licensees;

2. Return the matter to settlement to **Modify** the proposed resolution based on stated factors and rationale; or

3. **Reject** the proposed resolution and send the matter to hearing based on stated factors and rationale.

D. SOS Exterminating, Inc. (BL)/Stephen F. Weber (President/CEO/QP)/Stephen N. Scott (App) - Case # 2004-130 (Mr. Colvin)

This complaint contains allegations that on 08/05/04 Stephen N. Scott Licensed Applicator did not apply 94 gallons of termiticide of the required 356 gallons of termiticide that was required on a pretreatment site located in Tucson, Arizona. There was sufficient evidence of proper training, equipping and supervision by the business and qualifying party.

The following proposed resolution was reached:

1. That **Stephen Scott APP LIC #010626** be issued an **Administrative Warning and a \$100.00 Civil Penalty (due within 30 days of the Commission Order)** pursuant to A.R.S. § 32-2321(A) (Disciplinary action), for violation of A.R.S. § 32-2321(B)(1) (violating rules), to wit, and A.A.C. R4-29-402 (Chemicals) (did not apply enough termiticide to the pretreatment site).

Commission's Options:

1. **Accept** the proposed resolution for the applicator and dismiss the complaint against the business and qualifying party licensees;
2. Return the matter to settlement conference to **Modify** the proposed resolution based on stated factors and rationale; or
3. **Reject** the proposed resolution and send the matter to hearing based on stated factors and rationale.

E. SOS Exterminating, Inc. (BL)/Stephen F. Weber (President/CEO/QP)/Stephen N. Scott (App) - Case # 2004-160 (Mr. Colvin)

This complaint contains allegations that on 09/14/04 and 10/11/04 Stephen Scott Licensed Applicator did not apply the proper amounts of termiticide that were required on two pretreatment sites located in Tucson, Arizona. **SOS Exterminating and Qualifying Party Stephen Weber did not agree to a proposed resolution.**

The following proposed resolution was reached:

1. That **Stephen Scott APP LIC #010626** be issued an **Administrative Warning and a \$200.00 Civil Penalty (due within 30 days of the Commission Order)** pursuant to A.R.S. § 32-2321(A) (Disciplinary action), for violation of A.R.S. § 32-2321(B)(1) (violating rules), to wit, and A.A.C. R4-29-402 (Chemicals) (did not apply enough termiticide to the pretreatment sites).

Commission's Options:

1. **Accept** the proposed resolution for the applicator and send the matter of the business and qualifying party licensees to hearing;
2. **Return** to staff for further investigation and/or settlement discussions.

F. Sun Lakes Pest Control, LTD. (BL)/Marc Eric Graham (President)/Vance M. Guss (QP/App) - Case # 2004-139 (Mr. Colvin)

This complaint contains allegations that on 03/22/04, Vance M. Guss Licensed Applicator and QP, completed an inaccurate WDIIR by not reporting visible evidence of termite activity, faulty grade, stucco below grade, excessive moisture, and dryrot for a property in Kearny, Arizona.

The following proposed resolution was reached:

1. That **Sun Lakes Pest Control, LTD. BUS LIC #8314**, be issued an **Administrative Warning** pursuant to A.R.S. § 32-2321(A), for a violation of A.R.S. § 32-2321(B)(1) (violating laws and rules), to wit, A.R.S. § 32-2324 (C) (Wood infestation reports) (Business License is responsible for the accuracy of the report), A.A.C. R4-29-412(D) (Wood Infestation Reports) (Location of evidence and damage), A.A.C. R4-29-413 (A)(8)(9) (Visible and Accessible evidence of past termite activity and dry rot) and A.A.C. R4-29-414(B)(1)(b) (d)(5) (Wood Infestation Reports: Conditions Conductive) (did not report stucco below grade, slope, & past moisture damage).

2. That **Vance M. Guss QP LIC #149 and APP LIC #760611**, be issued an **Administrative Warning and a \$400.00 Civil Penalty (due within 30 days of the Commission Order)** pursuant to A.R.S. § 32-2321(A), for a violation of A.R.S. § 32-2321(B)(2) (violating rules), to wit, A.A.C. R4-29-412(D) (Wood Infestation Reports) (Location of evidence and damage), A.A.C. R4-29-413 (A)(8)(9)(Visible and Accessible evidence of past termite activity and dry rot) and A.A.C. R4-29-414(B)(1)(b)(d) (5)(Wood Infestation Reports: Conditions Conductive) (did not report stucco below grade, slope, & past moisture damage).

Commission's Options:

1. **Accept** the proposed resolution;
2. Return the matter to settlement to **Modify** the resolution based on stated factors and rationale; or
3. **Reject** the proposed resolution and send the matter to hearing based on stated factors and rationale.

G. D&S Termite Solutions, LLC. (BL)/Daniel Heinrich (Member/QP)/Salvatore Sardina (Member/App) - Case # 2004-168 (Mr. Craig)

This complaint contains allegations of issuing an inaccurate supplemental wood destroying insect inspection report (WDIIR) for an October 2004 inspection.

The following proposed resolution was reached:

1. That **D&S Termite Solutions, LLC, BUS LIC #8332**, be issued an **Administrative Warning** pursuant to A.R.S. § 32-2321(A) (Disciplinary action), for a violation of A.R.S § 32-2321(B)(1)(Violating Laws or Rules), to wit, A.R.S § 32-2323(C) (Inaccurate inspection), A.A.C. R4-29-413(A)(12) (Failed to note conditions conducive on the supplemental WDIIR).

2. That **Daniel Heinrich, QP LIC # 8313**, be issued an **Administrative Warning** pursuant to A.R.S. § 32-2321(A) (Disciplinary action), for a violation of A.R.S § 32-2321(B)(1)(Violating Laws or Rules), to wit, A.A.C. R4-29-413(A)(12) (Failed to note conditions conducive on the supplemental WDIIR).

3. That **Salvatore Sardina, APP LIC # 000332**, be issued an **Administrative Warning** pursuant to A.R.S. § 32-2321(A) (Disciplinary action), for a violation of A.R.S § 32-2321(B)(1)(Violating Laws or Rules), to wit, A.A.C. R4-29-413(A)(12) (Failed to note conditions conducive on the supplemental WDIIR).

Commission's Options:

1. **Accept** the proposed resolution;
2. Return the matter to settlement to **Modify** the resolution based on stated factors and rationale; or
3. **Reject** the proposed resolution and send the matter to hearing based on stated factors and rationale.

H. Foothills Pest Control (BL)/Steven Schauer (President/QP)/Jonathan Calligan (App) - Case # 2004-149 (Mr. Craig)

This complaint contains allegations of a licensed applicator working in a category for which he is not licensed beyond the 30-day period. The applicator was licensed in category B2 (wood destroying insect control) in March 2004, but was not licensed in category B1 (general/public health) at the time of performing this work in October 2004.

The following proposed resolution was reached:

1. That **Foothills Pest Control Inc., BUS LIC #8127**, be issued an **Administrative Warning** pursuant to A.R.S. § 32-2321(A) (Disciplinary action), for a violation of A.R.S § 32-2321(B)(1)(Violating Rules), to wit, A.A.C. R4-29-302(A) (applying pesticides without an applicator licensed in that category) and A.A.C. R4-29-307 (A) and (B) (Failure to include correct applicator number on treatment records).

2. That **Steven Schauer, QP LIC #770**, be issued an **Administrative Warning and**

Civil Penalty of \$500.00 (due within 30 days of Commission Order) pursuant to A.R.S. § 32-2321(A) (Disciplinary action), for a violation of A.R.S § 32-2321(B)(1)(Violating Laws or Rules), to wit, A.R.S. § 32-2325(4) (not having applicator licensed in proper category).

3. That **Jonathan Calligan, APP LIC #020373**, be issued an **Administrative Warning and Civil Penalty of \$500.00 (due within 30 days of Commission Order)** pursuant to A.R.S. § 32-2321(A) (Disciplinary action), for a violation of A.R.S § 32-2321(B)(1)(Violating Laws), to wit, A.R.S. § 32-2312(H) (not being licensed within 30 days) and A.R.S. § 32-2325(4) (not having applicator license in proper category).

Commission's Options:

1. **Accept** the proposed resolution;
2. Return the matter to settlement to **Modify** the resolution based on stated factors and rationale; or
3. **Reject** the proposed resolution and send the matter to hearing based on stated factors and rationale.

I. JTSB Termite Technology, Inc. dba JTSB Termite Technology (BL)/Joseph McNally, III (President/CEO/QP/App) - Case # 2004-112 (Mr. Craig)

This complaint contains allegations of applicator Joseph McNally causing the release of a pesticide that resulted in a non-target contamination in August 2004.

The following proposed resolution was reached:

1. That **Joseph G. McNally, III, APP LIC #891224** be issued an **Administrative Warning and a Civil Penalty of \$200.00** (due within 30 days of the Commission Order) pursuant to A.R.S. § 32-2321(A) (Disciplinary action), for a violation of A.R.S. § 32-2321(B)(1)(violation of rules), to wit, A.A.C. R4-29-301(A) (caused the release of a pesticide resulted in a non-target contamination).

Commission's Options:

1. **Accept** the proposed resolution for the applicator and dismiss against the business and qualifying party licensees;
2. Return the matter to settlement to **Modify** the resolution based on stated factors and rationale; or
3. **Reject** the proposed resolution and send the matter to hearing

based on stated factors and rationale.

J. Sun Valley Pest Control (BL)/Leroy Scott Gillespie (Sole Proprietor/QP/App) - Case # 2004-104 (Mr. Craig)

This complaint contains allegations of performing pest control without insurance from April 2003 to July 2004, operating on a suspended licensed (suspended for failing to have insurance), failure to make and preserve treatment records, failure to comply with 24-hour records requests and failure to respond to the complaint in writing.

No proposed resolution was reached.

Commission's Option: Send the matter to hearing.

VIII. For review, consideration and action: Requests for Review of Previous Decisions by the Commission (Ms. Gervase)

A. American Termite Pest, Inc./John Lee Chase - Case #'s: 1999-049 and 2001-021 - Suspension of American Termite Pest, Inc., John Lee Chase (Owner), Business License for non-payment of civil penalty in the amount of \$1,000.00.

B. Gloria Kilian - Denial of Temporary Qualifying Party Renewal

C. Troy Price - Denial of Temporary Qualifying Party Renewal

IX. For review, consideration and action (Ms. Gervase):

A. Commission's Limited Review of Business and Qualifying Party License Suspensions due to Nonpayment of Civil Penalties to Consider Respondent's Legal Argument: Don's Termite Service, Inc. - Case No. 93-070/Don's Termite Service, Inc./Don Methven - Case Nos: 94-006, 94-014 and 94-109/Don Methven - Case No. 96-035. Mr. Methven will present argument for this legal issue.

B. Commission's Review of Business, Qualifying Party and Applicator License Revocations due to Nonpayment of Renewal Fees: Tucson Pest Max/Troit Stowe - Case No. 1998-182. This case was not fully adjudicated, nor were the licenses renewed. The Business, Qualifying Party and Applicator Licenses were revoked on April 6, 2005, one year after they were suspended, for nonpayment of renewal fees. Mr. Stowe now wants to reapply for an Applicator license and not be barred for five years from the date of revocation.

- C. **Proposed resolution to obtain license: Felony Applicator License Applicant - Robert James Iovinelli, Case 2005-030 - PULLED FROM AGENDA**

- X. **For review, consideration and action: Recommended Decision and Order of Administrative Law Judge (Ms. Burns)**
 - A. **Industrial Termite Specialities, Inc. (BL)/Stephen Tad Matheson (QP/App) and Christopher P. Fanelli (App) - OAH Docket # 2004A-002-SPC/SPCC Case # 2004-002**

- XI. **Felony Applicants (Mr. Tolton)**

If applicants do not appear and the Commissioners have questions those applications may be denied or tabled to a future meeting.

 - A. **Nishke, Johnny**
 - B. **Kittle, Ryan Matthew**
 - C. **Ruiz, Jorge - tabled from the April 8, 2005 meeting**

- XII. **For information and discussion, possible action**
 - A. **HB 2516 (Ms. Gervase)**
 - B. **Possible Future Law Changes (Ms. Gervase)**
 - C. **Possible Future Rule Changes (Ms. Gervase)**
 - D. **Complaint Status Log (Mr. Francis/Mr. Craig)**
 - E. **Continuing Education Minutes (Mr. Francis/Mr. Aanderud)**
 - F. **Computer Based Testing "CBT" Status and Statistics - separate handout (Mr. Francis)**
 - G. **Expenditure Report - separate handout or verbal report (Ms. Gervase)**
 - H. **Case Status Report - separate handout (Ms. Gervase)**
 - I. **Substantive Policy Statement #2005-001 - Re: Temporary Qualifying**

Party Licenses - tabled from April 8, 2005 meeting

XIII. Approval of Minutes (Ms. Gervase)

- A. February 11, 2005 (regular session) Minutes**
- B. March 11, 2005 (regular session) Minutes**
- C. March 11, 2005 (executive session) Minutes**
(e-mailed to Commissioners on 3/29/05 and 5/2/05)
- D. April 8, 2005 (regular session) Minutes**
- E. April 8, 2005 (executive session) Minutes**
(e-mailed to Commissioners on 5/2/05)

XIV. Scheduling of future meetings/agenda items (Ms. Gervase)

Current Proposed dates

June 10, 2005

July 8, 2005

August 12, 2005

September 9, 2005

October 14, 2005

November 10, 2005 *Note: this is a THURSDAY*****

December 9, 2005

XV. Adjournment